Comfort Pro Heating & Air

Meeting notes

29 Nov 2026

The period shown on this page. PGOS, from the company file.

The 80/20 Institute

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Meeting notes

Sample company. These aren't your numbers.

69 meetings are in the notes.

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Meetings

Date	Kind	Title	Summary	Decisions
2026-11-10	Weekly	Weekly meeting, 10 Nov 2026	Comfort Pro Heating & Air weekly meeting on 10 Nov 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.
2026-11-05	Monthly	Monthly meeting, 5 Nov 2026	Comfort Pro Heating & Air monthly meeting on 5 Nov 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	For the month: Hold the after-hours price.
2026-11-03	Weekly	Weekly meeting, 3 Nov 2026	Comfort Pro Heating & Air weekly meeting on 3 Nov 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.

Date	Kind	Title	Summary	Decisions
2026-10-27	Weekly	Weekly meeting, 27 Oct 2026	Comfort Pro Heating & Air weekly meeting on 27 Oct 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-10-20	Weekly	Weekly meeting, 20 Oct 2026	Comfort Pro Heating & Air weekly meeting on 20 Oct 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.
2026-10-13	Weekly	Weekly meeting, 13 Oct 2026	Comfort Pro Heating & Air weekly meeting on 13 Oct 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2026-10-06	Weekly	Weekly meeting, 6 Oct 2026	Comfort Pro Heating & Air weekly meeting on 6 Oct 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.

Date	Kind	Title	Summary	Decisions
2026-10-01	Monthly	Monthly meeting, 1 Oct 2026	Comfort Pro Heating & Air monthly meeting on 1 Oct 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	For the month: Open the winter callback review.
2026-09-29	Weekly	Weekly meeting, 29 Sep 2026	Comfort Pro Heating & Air weekly meeting on 29 Sep 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.
2026-09-22	Weekly	Weekly meeting, 22 Sep 2026	Comfort Pro Heating & Air weekly meeting on 22 Sep 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.

Date	Kind	Title	Summary	Decisions
2026-09-15	Weekly	Weekly meeting, 15 Sep 2026	Comfort Pro Heating & Air weekly meeting on 15 Sep 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-09-08	Weekly	Weekly meeting, 8 Sep 2026	Comfort Pro Heating & Air weekly meeting on 8 Sep 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.
2026-09-03	Monthly	Monthly meeting, 3 Sep 2026	Comfort Pro Heating & Air monthly meeting on 3 Sep 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	For the month: Keep a week of filters for the core contracts only.

Date	Kind	Title	Summary	Decisions
2026-09-01	Weekly	Weekly meeting, 1 Sep 2026	Comfort Pro Heating & Air weekly meeting on 1 Sep 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2026-08-25	Weekly	Weekly meeting, 25 Aug 2026	Comfort Pro Heating & Air weekly meeting on 25 Aug 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2026-08-18	Weekly	Weekly meeting, 18 Aug 2026	Comfort Pro Heating & Air weekly meeting on 18 Aug 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.
2026-08-11	Weekly	Weekly meeting, 11 Aug 2026	Comfort Pro Heating & Air weekly meeting on 11 Aug 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.

Date	Kind	Title	Summary	Decisions
2026-08-06	Monthly	Monthly meeting, 6 Aug 2026	Comfort Pro Heating & Air monthly meeting on 6 Aug 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	For the month: Call the three oldest emergency invoices this week.
2026-08-04	Weekly	Weekly meeting, 4 Aug 2026	Comfort Pro Heating & Air weekly meeting on 4 Aug 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-07-28	Weekly	Weekly meeting, 28 Jul 2026	Comfort Pro Heating & Air weekly meeting on 28 Jul 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.
2026-07-21	Weekly	Weekly meeting, 21 Jul 2026	Comfort Pro Heating & Air weekly meeting on 21 Jul 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.

Date	Kind	Title	Summary	Decisions
2026-07-14	Weekly	Weekly meeting, 14 Jul 2026	Comfort Pro Heating & Air weekly meeting on 14 Jul 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2026-07-07	Weekly	Weekly meeting, 7 Jul 2026	Comfort Pro Heating & Air weekly meeting on 7 Jul 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.
2026-07-02	Monthly	Monthly meeting, 2 Jul 2026	Comfort Pro Heating & Air monthly meeting on 2 Jul 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	For the month: Stop promising a two-hour window on one-off calls.
2026-06-30	Weekly	Weekly meeting, 30 Jun 2026	Comfort Pro Heating & Air weekly meeting on 30 Jun 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.

Date	Kind	Title	Summary	Decisions
2026-06-23	Weekly	Weekly meeting, 23 Jun 2026	Comfort Pro Heating & Air weekly meeting on 23 Jun 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-06-16	Weekly	Weekly meeting, 16 Jun 2026	Comfort Pro Heating & Air weekly meeting on 16 Jun 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.
2026-06-09	Weekly	Weekly meeting, 9 Jun 2026	Comfort Pro Heating & Air weekly meeting on 9 Jun 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2026-06-04	Monthly	Monthly meeting, 4 Jun 2026	Comfort Pro Heating & Air monthly meeting on 4 Jun 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	For the month: Put a supervisor on the two oldest chiller jobs.

Date	Kind	Title	Summary	Decisions
2026-06-02	Weekly	Weekly meeting, 2 Jun 2026	Comfort Pro Heating & Air weekly meeting on 2 Jun 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2026-05-26	Weekly	Weekly meeting, 26 May 2026	Comfort Pro Heating & Air weekly meeting on 26 May 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.
2026-05-19	Weekly	Weekly meeting, 19 May 2026	Comfort Pro Heating & Air weekly meeting on 19 May 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.

Date	Kind	Title	Summary	Decisions
2026-05-12	Weekly	Weekly meeting, 12 May 2026	Comfort Pro Heating & Air weekly meeting on 12 May 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-05-07	Monthly	Monthly meeting, 7 May 2026	Comfort Pro Heating & Air monthly meeting on 7 May 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	For the month: Hold the after-hours price.
2026-05-05	Weekly	Weekly meeting, 5 May 2026	Comfort Pro Heating & Air weekly meeting on 5 May 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.

Date	Kind	Title	Summary	Decisions
2026-04-28	Weekly	Weekly meeting, 28 Apr 2026	Comfort Pro Heating & Air weekly meeting on 28 Apr 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2026-04-21	Weekly	Weekly meeting, 21 Apr 2026	Comfort Pro Heating & Air weekly meeting on 21 Apr 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2026-04-14	Weekly	Weekly meeting, 14 Apr 2026	Comfort Pro Heating & Air weekly meeting on 14 Apr 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.
2026-04-07	Weekly	Weekly meeting, 7 Apr 2026	Comfort Pro Heating & Air weekly meeting on 7 Apr 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.

Date	Kind	Title	Summary	Decisions
2026-04-02	Monthly	Monthly meeting, 2 Apr 2026	Comfort Pro Heating & Air monthly meeting on 2 Apr 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	For the month: Open the winter callback review.
2026-03-31	Weekly	Weekly meeting, 31 Mar 2026	Comfort Pro Heating & Air weekly meeting on 31 Mar 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-03-24	Weekly	Weekly meeting, 24 Mar 2026	Comfort Pro Heating & Air weekly meeting on 24 Mar 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.

Date	Kind	Title	Summary	Decisions
2026-03-17	Weekly	Weekly meeting, 17 Mar 2026	Comfort Pro Heating & Air weekly meeting on 17 Mar 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2026-03-10	Weekly	Weekly meeting, 10 Mar 2026	Comfort Pro Heating & Air weekly meeting on 10 Mar 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2026-03-05	Monthly	Monthly meeting, 5 Mar 2026	Comfort Pro Heating & Air monthly meeting on 5 Mar 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	For the month: Keep a week of filters for the core contracts only.
2026-03-03	Weekly	Weekly meeting, 3 Mar 2026	Comfort Pro Heating & Air weekly meeting on 3 Mar 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.

Date	Kind	Title	Summary	Decisions
2026-02-24	Weekly	Weekly meeting, 24 Feb 2026	Comfort Pro Heating & Air weekly meeting on 24 Feb 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.
2026-02-17	Weekly	Weekly meeting, 17 Feb 2026	Comfort Pro Heating & Air weekly meeting on 17 Feb 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-02-10	Weekly	Weekly meeting, 10 Feb 2026	Comfort Pro Heating & Air weekly meeting on 10 Feb 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.

Date	Kind	Title	Summary	Decisions
2026-02-05	Monthly	Monthly meeting, 5 Feb 2026	Comfort Pro Heating & Air monthly meeting on 5 Feb 2026. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	For the month: Call the three oldest emergency invoices this week.
2026-02-03	Weekly	Weekly meeting, 3 Feb 2026	Comfort Pro Heating & Air weekly meeting on 3 Feb 2026. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2026-01-27	Weekly	Weekly meeting, 27 Jan 2026	Comfort Pro Heating & Air weekly meeting on 27 Jan 2026. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2026-01-20	Weekly	Weekly meeting, 20 Jan 2026	Comfort Pro Heating & Air weekly meeting on 20 Jan 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.

Date	Kind	Title	Summary	Decisions
2026-01-13	Weekly	Weekly meeting, 13 Jan 2026	Comfort Pro Heating & Air weekly meeting on 13 Jan 2026. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.
2026-01-06	Weekly	Weekly meeting, 6 Jan 2026	Comfort Pro Heating & Air weekly meeting on 6 Jan 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	Stop promising a two-hour window on one-off calls.
2026-01-01	Monthly	Monthly meeting, 1 Jan 2026	Comfort Pro Heating & Air monthly meeting on 1 Jan 2026. The filter program for core contracts is stocked. Quad 4 one-off calls are still taking the evening crew.	For the month: Stop promising a two-hour window on one-off calls.
2025-12-30	Weekly	Weekly meeting, 30 Dec 2025	Comfort Pro Heating & Air weekly meeting on 30 Dec 2025. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.

Date	Kind	Title	Summary	Decisions
2025-12-23	Weekly	Weekly meeting, 23 Dec 2025	Comfort Pro Heating & Air weekly meeting on 23 Dec 2025. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2025-12-16	Weekly	Weekly meeting, 16 Dec 2025	Comfort Pro Heating & Air weekly meeting on 16 Dec 2025. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2025-12-09	Weekly	Weekly meeting, 9 Dec 2025	Comfort Pro Heating & Air weekly meeting on 9 Dec 2025. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.
2025-12-04	Monthly	Monthly meeting, 4 Dec 2025	Comfort Pro Heating & Air monthly meeting on 4 Dec 2025. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	For the month: Put a supervisor on the two oldest chiller jobs.

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2025-12-02	Weekly	Weekly meeting, 2 Dec 2025	Comfort Pro Heating & Air weekly meeting on 2 Dec 2025. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.
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2025-11-18	Weekly	Weekly meeting, 18 Nov 2025	Comfort Pro Heating & Air weekly meeting on 18 Nov 2025. Three emergency invoices are past 45 days. The core campuses paid on the contract terms.	Call the three oldest emergency invoices this week.

Date	Kind	Title	Summary	Decisions
2025-11-11	Weekly	Weekly meeting, 11 Nov 2025	Comfort Pro Heating & Air weekly meeting on 11 Nov 2025. Parts for the core filter program lasted the week. The crib does not need a broader stock.	Keep a week of filters for the core contracts only.
2025-11-06	Monthly	Monthly meeting, 6 Nov 2025	Comfort Pro Heating & Air monthly meeting on 6 Nov 2025. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	For the month: Hold the after-hours price.
2025-11-04	Weekly	Weekly meeting, 4 Nov 2025	Comfort Pro Heating & Air weekly meeting on 4 Nov 2025. Winter callback volume is up on the boilers. The preventive visits are still on the calendar.	Open the winter callback review.
2025-10-28	Weekly	Weekly meeting, 28 Oct 2025	Comfort Pro Heating & Air weekly meeting on 28 Oct 2025. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.	Hold the after-hours price.

Date	Kind	Title	Summary	Decisions
2025-10-21	Weekly	Weekly meeting, 21 Oct 2025	Comfort Pro Heating & Air weekly meeting on 21 Oct 2025. Two chiller overhauls slipped past the promised week. The campus preventive book is current.	Put a supervisor on the two oldest chiller jobs.

Weekly meeting, 10 Nov 2026

Comfort Pro Heating & Air weekly meeting on 10 Nov 2026. Callback rate on one-off troubleshooting is still the leak. Preventive contracts are holding.

- Decision: Hold the after-hours price.
- To-do: Review overtime by crew before adding a truck. (Tasha Greene)